



HOLIDAY SALE 23

June 2023

MAG is now accepting applications for our 42nd Annual Holiday Sale of Fine Art and Craft. After feedback from last year, we are keeping most of the sale the same, but with a change in the time. So, yes we will return to SPRINGHILL SUITES, 1512 N 12th St. (HWY 641N). The location is accessible, easily recognizable, with great parking and a contemporary atmosphere.

Like last year, *the event will be one day only and will end at 5pm.* With rising cost for space, and the success of last year's sale, we are again opting for a one day sale on Saturday Nov. 18, 9am - 5pm.

As in the past, we will work with one central checkout staffed by MAG. For 2023, we will keep last year's commission rate. MAG will retain 25% of the first \$1000 sold and 10% of sales that exceed \$1000 for everyone, members and nonmembers alike. There is a \$25 non-refundable application fee due with this application. These fees help offset the cost of the event space and marketing. Payment, along with the registration form is available online at murrayartguild.org. *Please click the button: "Pay for Workshops."*

Please read enclosed documents and Exhibitor's Information thoroughly. Deadline for application is midnight **Friday August 25**. The MAG Board of Directors will review DIGITAL submissions and notification will be sent via email by September 1. Keep the Exhibitor's Information for your reference.

We welcome previous vendors, and are always looking for new exhibitors. Feel free to share this information with anyone you think might be interested!

Please note: We want to offer Art Market participation to all Holiday Sale vendors. If accepted for the Holiday Sale, you will have the opportunity for continued sales in the MAG Art Market until we close in December.

We are very excited about this event! It'll be great to be back at Springhill Suites and with the quality of vendors that Murray supports, we should be all set for a great sale!

Debi Henry Danielson
Director, Murray Art Guild

MAG Community Art Center Holiday Sale 2023



Sale Venue
SPRINGHILL SUITES
1512 N 12th Street (HWY 641 N)
Murray, KY 42071

Exhibitor Information

Application/Jury *As long as there are not significant changes to your work, all return artists or current artists in the Art Market will NOT have to go through the jury process. NEW exhibitors must submit **up to 10 DIGITAL** examples of the work they intend to sell at the Sale to murrayartguild@gmail.com. Any work not juried in will not be allowed at the sale--this will be strictly enforced. If your work includes several different items, please be sure to clarify this either with samples or in the written description. *This is to ensure quality as well as diversity in the show.* Work must be handmade, with limited manufactured components. **Submit up to 10 DIGITAL images for jury.** Optional to include an image of your set up.*

Either pay & fill out the registration form online at murrayartguild.org or return the letter of agreement, with the nonrefundable \$25 application fee (payable to Murray Art Guild) along with emailed, digital work examples by August 25. Applicants will be notified via email, unless other arrangements have been made, no later than September 1st, 2021 of results. Each exhibitor must pay an application fee. Groups are welcome to apply, but each individual will need to submit an entry form/fee.

Booth: 6' booth table, and access to electricity.

Pricing *Each individual item must have a price tag attached with the price, description, and exhibitor's name clearly marked. MAG will retain 25% commission of the first \$1000 sold & 10% of sales that exceed \$1000 for everyone, members and nonmembers alike.*

Monies All money from sales will be collected and logged at a central collection table staffed by authorized MAG staff. We will provide a receipt book so that you can send an appropriately marked receipt (your name and item description) with your items to central check out. This is also the best way for you to track your sales. Vendor checks will be available no later than Friday December 1.

Tables Exhibitors should provide their own **appropriately adorned tables and/or display racks**; from our experience, presentation does count! (Some tables are available at the facility for vendor's use. They are offered on a first come first serve basis so do indicate on your application if needed.) Each exhibitor will be allowed a minimum table space of 3'W x 6'L. We must know the size of your set up 2 weeks prior to the show. Some artists choose to exhibit together, combining display areas to one larger display. If you are working with a group, let us know and we will do our best to accommodate needs. Extra inventories, storage boxes, etc., must be kept out of sight. Due to safety concerns, tablecloths may not pool or drape on the floor. **Set-up areas should be professionally displayed.** All work is expected to be clean and presentable. Exhibitor's displays should be staffed for **all** hours of the Holiday Sale. *Volunteers will be on hand to relieve vendors as needed for breaks.*

Set-up Set up is Saturday Nov. 18, 7am - 8:30am. If there is a conflict, let us know as soon as possible. There is no time for “last minute sets-ups” during the event. Please adjust your schedules well enough in advance to avoid a disappointing situation for all of us.

Cancellations In light of the fact that we have to limit the number of exhibitors, we ask that notification of cancellation be made no later than October 20. The \$25 application fee is non-refundable. Exhibitors who *do not give notification will be charged a space fee of \$100* if the Guild is unable to fill the vendor’s reserved space in time for the sale. Consideration will be given to emergency situations.

Clean-up Exhibitors are expected to leave their area clean and remove **all** of their equipment only *after 5pm* on Saturday when the sale ends. We realize by the end of the show everyone is tired and anxious to go, but early take down doesn’t reflect well on anyone and may result in a rejected entry the following year.

Food MAG will provide snacks and drinks to vendors in the adjacent hospitality area throughout most of the event, including lunch. The hospitality room will close at 4pm on Saturday.

Options Several options are available for participation. A solo exhibitor area or, if you are interested in exhibiting but may not have the inventory for a solo space, we will be glad to help partner exhibitors. Making the best effort to accommodate as many exhibitors as possible, some outside areas may be used. If you are specifically interested in outdoor space, please indicate on your application.

Questions If you have any questions, you may contact Debi Henry Danielson at (270) 753-4059 or murrayartguild@gmail.com

SCHEDULE

August 25, midnight	submissions due	\$25, images & form	murrayartguild.org for payment murrayartguild@gmail.com for images
September 1	notification emails		
October 20	last day to cancel without a fee		270-753-4059
November 18 Saturday	show time	set up 7:00am - 8:30am	Springhill Suites Chestnut room
November 18 Saturday	show time open to the public	9:00am - 5:00pm	Springhill Suites Chestnut room
November 18 Saturday	pack up	5:00pm - 6:00pm	Springhill Suites Chestnut room
Friday December 1	checks available		MAG, or we’ll put them in the mail.

**Letter of Agreement – MAG HOLIDAY SALE 2023
(or you can do this online at murrayartguild.org)**

Artist Name: _____ Business Name _____
Address: _____
City, State, Zip: _____
Email: _____
Phone: _____

Brief description of work to be exhibited: *(please include any special requirements to be considered for display)*

- I have read and agree to comply with the “Exhibitor Information Document.”
- I agree The Murray Art Guild will not be liable for any theft, neglect, or damage to any merchandise or personal property.
- I further agree that under no circumstances shall The Murray Art Guild, its agents, employees or volunteers be held liable in the event of any injuries, accidents, or illnesses of any type that might arise.
- I am willing to be included in any photographs that may be used in publications.

Please circle any that apply

Table needed Solo Exhibitor Interested in Shared Space Outside Area

Signature _____ Date _____

**Please return this completed Letter of Agreement with work samples and \$25 application fee
by Friday August 25, midnight.**

Office use: Accepted Declined paid _____ notification _____